

Accountant

Muntz & Partners Chartered Accountants is a well established accounting practice dealing with a variety of clients based in Doubleview and with offices in York and Toodyay.

Due to growth of our business we are seeking the services of a full-time/part-time accountant with at least 3 years' experience in Australian public practice to work out of our Toodyay office.

Flexible hours offered.

The ideal applicant would live in the Avon Valley.

Experience in the following areas will be required:

- Taxation compliance and preparation of returns
- Preparation of financial statements for companies, partnerships, trusts and sole traders
- Researching of tax legislation and its impact
- Preparation of BAS and IAS statements

In addition you will need to have:

- Degree qualifications
- Professional memberships
- Excellent written and verbal communication skills
- Ability to meet deadlines and proven attention to detail
- Experience dealing with local businesses and individuals in order to build & develop relationships
- Ideally have HandiSoft, Agrimaster, MYOB, Xero, and ATO Portal experience
- A high level of computer literacy



MUNTZ & PARTNERS
CHARTERED ACCOUNTANTS

Please email your covering letter and resume to Muntz & Partners marked for the attention of Guy Lehmann to enquiries@munzpartners.com.au